

## ULA BOARD OF DIRECTORS MEETING MINUTES

September 9, 2005, 1:00 p.m. at the Salt Lake City Public Library Conference Center

Those present: Hikmet Loe, Chris Anderson, Amy Birks, John Bramble, Ann Marie Breznay, Jim Cooper, Debbie Ehrman, Bill Goodrich, Greg Hatch, Sue Hill, Dianne King, Peter Kraus, Ranny Lacanienta, Connie Lamb, Jeanne Le Ber, Nancy Lombardo, Angelica Lopez Moyes, Gene Nelson, Doni Pack, Linda St. Clair, Andrew Shaw, Diana Skousen, Kent Slade, Linda Stephenson, Anna Sveinbjornsson, and Julie Williamsen.

Present Via Teleconference: Ellen Bonadurer, Steve Decker, Flora Shrode, and Melanie Tucker.

**Welcome** – Hikmet Loe

Hikmet introduced 5 new members of the Board of Directors: Ann Marie Breznay (ULA/UALC Liaison), Bill Goodrich (ULA/UELMA Liaison), Angelica Lopez Moyes (Public Relations Committee Chair), Diana Skousen (Library Administration and Management Roundtable Chair), and Linda Stevenson (Parliamentarian).

### **Approve Minutes**

The minutes from the June 10, 2005, Board of Directors Meeting were approved as written.

### **2005-2006 Budget Requests** – Chris Anderson and Gene Nelson

The Board of Directors had a discussion concerning 2005-2006 non-conference budget requests. Requests totaled \$50,633, a number well above a sustainable annual budget. A few requests were discussed at length:

- Legislative Committee – The original budget request of \$14,050 included \$11,000 for hiring a lobbyist. The Executive Board suggested the Legislative Committee prepare a timeline to have a lobbyist on board for the 2007 legislative period.
- Continuing Education Committee – The Continuing Education Committee's budget request of \$4,400 was to purchase 6 Polycom units so trainers and students can communicate from separate venues. Many concerns were raised about the plan to ship Polycom units around the state including inventory control, ownership issues, maintenance, and distribution. Some Board Members said that Polycom is a difficult and imperfect technology that requires a technical expert to set up. The Board of Directors suggested a needs assessment be conducted before we invest in this specific technology.
- HEART's budget request included making T-shirts with a HEART logo on it. The Executive Board showed interest in making ULA T-shirts, and approved HEART's request, but felt that ULA in the future should not budget for a separate roundtable or committee to make shirts.

The following changes were made to the budget:

- MPLA Representative's budget was increased from \$500 to \$900
- Academic Section budget was decreased from \$1,275 to \$775
- START's budget was decreased from \$2,618 to \$0 (they did not submit a proposal this year, unclear where this figure originated)
- HEART's budget was decreased from \$450 to \$400
- LIRT's budget was decreased from \$500 to \$0
- Continuing Education Committee's budget was decreased from \$4,440 to \$500
- Great Issues Forum budget was decreased from \$3,000 to \$2,000
- Legislative Committee's budget was decreased from \$14,000 to \$3,050
- Research Committee's budget was decreased from \$110 to \$0

The revised budget equaled \$31,315 and was approved.

### **Financial Report – Chris Anderson**

ULA has a balance of approximately \$33,000 in its checking account, \$68,000 in its investment account, and \$3,300 in its savings account. The organization currently has no credit card debt. In 1999, ULA experienced a dip in net worth, but our current numbers show we have recovered. The conference revenue had a surplus of \$17,171. Registration receipts were approximately \$33,000 and the conference cost \$38,900. ULA strives to gain more sponsorships at the conference to help keep registration costs low.

### **ALA Report – Sue Hill**

Sue Hill distributed a written report from the American Library Association Annual Conference in Chicago, June 24 – 29, 2005. The report is also available on the ULA website. In light of the destruction caused by Hurricane Katrina, ALA is uncertain whether the 2006 Annual Conference will be held in New Orleans; an official decision will be made soon.

A major piece of business at the ALA Annual Conference was the passage of the Resolution on Threats to Library Materials Related to Sex, Gender Identity, or Sexual Orientation. Sue Hill distributed the resolution and proposed ULA, as a chapter organization of ALA, lend their support to the resolution. The motion was passed with a 7-2 majority.

### **Nominations Committee – Sue Hill**

The Nominations Committee needs one more person to run for ULA Member-at-Large and 2 candidates to run for President-Elect. All Roundtables need to have a slate of officers by the next meeting: Chair, Vice-Chair, Secretary, Treasurer and a few members-at-large. Ballots for committee officers are due to Sue by the middle of November.

## **Membership Committee – Julie Williamsen**

ULA would like to begin publicizing institutional/corporate memberships to our members' home organizations and sponsors. Names of Institutional Members will be published in official ULA publications, but institutions that have looked at the option have asked for more incentives to sign up. The suggested incentive is to give institutions free individual memberships based on their institutional level. Silver-level institutions (\$100) would be granted 2 free memberships, Gold-level institutions (\$250) would be granted 4 free memberships, and Platinum-level institutions (\$500) would be granted 8 free memberships. The director of each institution would be in charge of distributing the free memberships as they see fit. The option will be a benefit for institutional members to sign up, while boosting ULA's membership and organizational recognition. The motion to include the free individual memberships with institutional memberships (as detailed above) was passed.

## **2005 Conference Report – Hikmet Loe**

Kim Rollins prepared the 2005 Utah Library Association Conference Report, which was submitted. Financial information from the conference is pending from Chris Anderson.

## **MPLA Report – Peter Kraus**

MPLA Executive Secretary Joe Edelen has retired. Hikmet Loe, on behalf of ULA, thanked Mr. Edelen for his contributions to the MPLA organization.

ULA received ten applications from those interested in attending the 2005 MPLA Leadership Institute at Ghost Ranch and was pleased to hear that four Utah librarians have been accepted.

The MPLA Annual Conference will be held October 12-15, 2005, in Jackson Hole, WY. There are a record number of registrants for the conference and the Snow King Lodge is completely booked. A number of papers submitted by ULA members, for the conference, were lost. Debbie Ehrman and Hikmet Loe will set the groundwork to make the joint ULA/MPLA Conference in 2008 an organized success.

## **UELMA Report – Bill Goodrich**

UELMA is hosting two conferences in September: the 14<sup>th</sup> at Price and the 15<sup>th</sup> at Cedar City. They are looking forward to the 2009 joint conference with ULA.

## **Great Issues Forum – Hikmet Loe**

The Great Issues Forum will take place on October 26, 2005, from 7:00 – 9:00pm at the Salt Lake City Public Library Auditorium. A reception will start at 6:00pm in the 4<sup>th</sup> Floor Conference Room. The event, entitled "RFID: Ready or Not," will include panelists Charles Coldwell from Seattle Public Library, Gretchen Freeman from Salt

Lake County Library, Dani Eyer from the American Civil Liberties Union of Utah, and Steven Harris from Utah State University.

**Program Board** – Debbie Ehrman

They're doing fine.

**Meetings with State Leaders** – Hikmet Loe

The Legislative Committee has identified the importance of starting a dialogue with governmental leaders in Utah and our representatives in Washington, D.C. Lisa Rogers, Executive Assistant at the Utah State Library, organized meetings with Congressman Chris Cannon's Chief of Staff Joe Hunter and Senator Orrin Hatch's State Director Melanie Bowen. More information will be forthcoming in the next ULA newsletter.

**Public Relations Committee** – Angelica Lopez Moyes

Angelica Lopez Moyes was introduced as the new Public Relations Committee Chair. Angelica has acknowledged three short-term priorities: updating the website, introducing a new logo and a uniform appearance, and preparing and distributing the newsletter on a bi-monthly basis. A motion was made to change the newsletter from a quarterly newsletter to a bi-monthly one. The motion was passed.

**Strategic Planning Committee** – Hikmet Loe

Hikmet Loe distributed a questionnaire for the 2006-2009 Strategic Plan. You may also fill it out online at the ULA website. Your input would be greatly appreciated.

**Board Meeting Locations** – Hikmet Loe

The Executive Board researched many possible venues for Board of Directors meetings, but did not find a location that was both large enough and inexpensive enough. Some Board Members expressed interest in meeting within our member institutions and did not fear favoritism for one organization over another. Many expressed that the Salt Lake City Public Library is a good central destination, but a "floating venue" may also be a good decision. No final decision was made on the issue.