

**UTAH LIBRARY ASSOCIATION
2020 -21 Proposed Budget (Non-Conference)**

REVENUE	BUDGET 2020-21
Annual Conference	-
Annual Fall Conference	-
YSRT Fall Workshop	-
Dividends / Interest	450
Donations	-
Membership Income	15,500
TOTAL Revenue	15,950
EXPENDITURE	
Administrative & Operational	23,010
Board & Trustees	1,950
Annual Conference	-
Annual Fall Conference	100
Projects & Programs	2,920
Roundtable & Committees	2,600
Travel & Training	1,590
TOTAL Expenditure	32,170
<i>Gross Budget Surplus/(Deficit)</i>	(16,220)
Under-spending	1,608.50 5%
Fund Balance Transfer	-
Net Surplus / (Deficit)	(14,612)

**Utah Library Association
Fund Balance Projection**

7/1/2019	Opening Balance		132,901
	Add: 2019-20 Revenue	23,760	
	Less: 2019-20 Expenditure	(45,964)	
6/30/2020	Gross Ending Balance		110,697
	Add: 2020-21 Revenue	15,950	
	Less: 2020-21 Expenditure	(32,170)	
6/30/2021	FUND BALANCE PROJECTION:		94,477
	Less: 5% Underspent		(1,609)
NET FUND BALANCE PROJECTION:			96,086

Utah Library Association
2020 - 21 Proposed Annual Budget (Non-Conference)

	2018-19 ACTUAL	2019-20 APPROVED BUDGET	2019-20 ACTUAL	2020-21 PROPOSED BUDGET	
INCOME					
Annual Conference Revenue					
Exhibition Fee	15,967	13,410			
Registration Fee	86,430	60,510			
RegOnline Charges	(6,338)	(4,435)			
Sponsorships & Grants	12,825	11,000	3,300		
Other Income (Silent Auction+T-Shirts, Ad)	2,899	1,400			
Prior Year Revenue					
TOTAL Annual Conference	111,783	81,885	3,300	-	
Annual Fall	375	1,000	1,011		
YSRT Conference	1,400	1,500	1,099		
RASRT Workshop	-				
Dividend / Interest Income	473	475	691	450	
Donations & Contributions	55	100			
Advertisement			200		
Membership Income					
ALA Joint Membership	647	700	609	500	
Individual Membership	33,581	33,500	16,750	15,000	
Gross Budget Surplus/(Deficit)	-	500	100		
TOTAL Membership Income	34,228	34,700	17,459	15,500	
TOTAL INCOME	148,314	119,660	23,760	15,950	
EXPENSES					
Administrative & Operational					
Bank / PayPal Fee	1,227	1,250	1,394	500	
Business Registration, Tax & Legal	91	100	33	100	
Executive Director	14,673	14,400	14,250	14,400	
Executive Treasurer	4,140	4,140	4,140	4,140	
Membership Database	2,396	2,500	2,909	2,500	
Zoom	-	-			
Membership Dues	400	500	290	500	
Office Supplies	29	150	107	150	
Postage	120	120	134	120	
Printing & Photocopy	192	200	-	200	
Website Hosting + Updates	391	400	550	400	
Misc.					
TOTAL Admin & Operations	23,659	23,760	23,807	23,010	
Board & Trustees Expense					
Board Meetings Expense	461	500	59	-	
D&O Insurance	781	800	781	800	
General Liability	530	550	618	650	
President's Discretion Fund	-	500		500	
TOTAL Board & Trustees	1,772	2,350	1,458	1,950	
Annual Conference					
Conference Supplies, Design & Printing	7,745	12,375	3,120		
Event Management	9,461	9,270	8,100		
Space, Food & Lodging	72,463	53,968	1,619		
Speaker Fee & Travel	8,220	10,000			
Conference Scholarships	1,665	1,500	350		
TOTAL Annual Conference	99,554	87,113	13,189	-	
Annual Fall Conference					
Fall Conference	1,105	1,000	158		
YSRT Conference	1,100	1,500	1,163	100	Requesting \$100 for thank you gifts for our presenters.
TOTAL Fall Conferences	2,205	2,500	1,321	100	
Projects & Programs					
ULA 101		500		520	President's request - Use of requested funds is contingent on ability to hold an in-person event.
Library Day on the Hill	20	2,379	539	2,400	Rebekah Cummings and Alfred Mowdood. Food, Swag, Rentals (tables, chairs, mic, easels, extension cords), poster printing, packets/nametags)
Failure Conference		-			
National Library Legislative Day		-			
Freedom to Read Registration		100			
Scholarship		-			
Awards		700			
Lead the Change		-			
TOTAL Projects & Programs	20	3,679	539	2,920	
Round Tables & Committees					
Advocacy Committee		5,500			
Archives, Manuscripts & Special Collections Round Table (AMSC)		350		350	To facilitate a professional training/knowledge/networking opportunity for a ULA member who is interested in our roundtable topics, we would like to sponsor a scholarship for attendance to a professional conference in 2021. These funds would be used to cover registration or accommodations at a conference related to archives and/or special collections. This may include CIMA, AIC, RBMS, SAA, or another conference. All ULA members would be welcome to apply.
Association of College & Research Libraries (ACRL)			71		

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	2018-19 ACTUAL	2019-20 APPROVED BUDGET	2019-20 ACTUAL	2020-21 PROPOSED BUDGET	
Continuing Education Committee		250			
Copyright Education Committee	174	200	105	500	Request broken down: Publicity: \$200.00 Printing: \$100.00 2 working lunches: \$200
Diversity Services Round Table (DSRT)		330			
Library Instruction Round Table (LIRT)		150	100		
Library Administration & Management Round Table (LAMART)		1,350			
Professional Certificate	148				
Technical Services Round Table (TSRT)				1,750	Request broken down: We would like to bring in a speaker for a preconference training at the joint ULA/MPLA conference in 2021. We are asking for a range of funds given that the conference may be virtual. We will be happy to work with whatever ULA deems acceptable as we know funding is tight this year; local speakers and virtual sessions are definitely a possibility. \$1,750. Breakdown: Airfare \$250, Lodging, \$250, Transportation \$100. Speaker Fee \$1,000
TOTAL Round Tables & Committees	322	8,130	276	2,600	
Travel & Training					
ALA Conference Travel	2,759	7,210	4,274	1,590	ALA Conference: Use of requested funds is contingent on ALA's ability to hold an in-person event.
MPLA Rep. Conference	1,168	1,110	1,100		
TOTAL Travel & Training	3,927	8,320	5,374	1,590	
Conference Advance Payment	3,380				
TOTAL ADVANCE PAYMENTS	3,380				
TOTAL EXPENDITURE	134,839	135,852	45,964	32,170	
Net Excess / (Deficit)	13,475	(16,192)	(22,204)	(16,220)	