



Utah Library  
Association

2018-2019  
Proposed Budget

**UTAH LIBRARY ASSOCIATION  
2018 -19 Proposed Budget**

<b>REVENUE</b>	<b>BUDGET 2017-18</b>
Annual Conference	108,518
Annual Fall Conference	1,000
YSRT Fall Workshop	1,500
Dividends / Interest	300
Donations	200
Membership Income	33,000
<b>TOTAL Revenue</b>	<b>144,518</b>
<b>EXPENDITURE</b>	
Administrative & Operational	22,520
Board & Trustees	2,050
Annual Conference	103,035
Annual Fall Conference	2,650
Projects & Programs	800
Roundtable & Committees	2,950
Travel & Training	10,291
<b>TOTAL Expenditure</b>	<b>144,296</b>
<i>Gross Budget Surplus</i>	<b>222</b>
Under-spending	7,214.80 5%
Fund Balance Transfer	-
Net Surplus / (Deficit)	<b>7,437.28</b>

**Utah Library Association  
Fund Balance Projection**

6/1/2018	Projected Opening Balance	<b>113,265</b>
	Add: 2018-19 Revenue	144,518
	Less: 2018-19 Expenditure	(144,296)
6/30/2019	Gross Ending Balance	<b>113,487</b>
	Add: Under-Spending	7,215
	Less: Transfer of Funds	-
6/30/2019	<b>NET FUND BALANCE PROJECTION:</b>	<b>120,702</b>

Utah Library Association  
2018 - 19 Proposed Annual Budget

	APPROVED BUDGET 2017-18	2017-18 ACTUAL	2018-19 PROPOSED BUDGET	COMMENTS
<b>INCOME</b>				
<b>Annual Conference Revenue</b>				
Exhibition Fee	16,300	15,920	13,280	
Registration Fee	74,420	77,006	87,430	
RegOnline Charges	(3,721)	(5,013)	(5,692)	
Sponsorships & Grants	11,800	8,500	11,500	
Other Income (Silent Auction+T-Shirts)	1,937	2,114	2,000	
Prior Year Revenue				
TOTAL Annual Conference	<b>100,736</b>	<b>98,527</b>	<b>108,518</b>	
<b>Annual Fall</b>	900	1,050.00	1,000	
<b>YSRT Conference</b>	1,500	1,065.00	1,500	
<b>RASRT Workshop</b>	-	-	-	
<b>Dividend / Interest Income</b>	300	203.00	300	
<b>Donations &amp; Contributions</b>	200	-	200	
<b>Membership Income</b>				
Individual Membership	30,000	20,610.00	32,500	
Institutional Membership	500	100.00	500	
TOTAL Membership Income	<b>30,500</b>	<b>20,710.00</b>	<b>33,000</b>	
<b>TOTAL INCOME</b>	<b>134,136</b>	<b>121,555.00</b>	<b>144,518</b>	
<b>EXPENSES</b>				
<b>Administrative &amp; Operational</b>				
Bank / PayPal Fee	500	1,125.00	500	
Business Registration, Tax & Legal	50	103.00	50	
Executive Director	14,400	14,100.00	14,400	
Executive Treasurer	4,140	4,140.00	4,140	
Membership Database	3,400	4,128.00	1,920	
Zoom	180	-	150	
Membership Dues	850	250.00	850	
Office Supplies	150	115.00	150	
Postage	200	112.00	200	
Printing & Photocopy	100	-	-	
Website Hosting + Updates	160	160.00	160	
Misc.		172.00		
TOTAL Admin & Operations	<b>24,130</b>	<b>24,405.00</b>	<b>22,520</b>	
<b>Board &amp; Trustees Expense</b>				
Board Meetings Expense	350	135.00	350	
D&O Insurance	800	781.00	800	
General Liability	400	469.00	400	
President's Discretion Fund	500	169.00	500	
TOTAL Board & Trustees	<b>2,050</b>	<b>1,554.00</b>	<b>2,050</b>	

Utah Library Association  
2018 - 19 Proposed Annual Budget

	APPROVED BUDGET 2017-18	2017-18 ACTUAL	2018-19 PROPOSED BUDGET	COMMENTS
<b>Annual Conference</b>				
Conference Supplies	8,593	6,406	10,710	
Event Management	7,097	4,935	7,270	
Space, Food & Lodging	65,610	31,080	77,055	
Speaker Fee & Travel	8,836	7,829	8,000	
TOTAL Annual Conference	<b>90,136</b>	<b>50,250</b>	<b>103,035</b>	
<b>Annual Fall Conference</b>				
Fall Conference	1,150	1,010.00	1,150	
YSRT Conference	1,500	1,181.00	1,500	
TOTAL Fall Conferences	<b>2,650</b>	<b>2,191.00</b>	<b>2,650</b>	
<b>Projects &amp; Programs</b>				
ULA 101	-			
Digital Inclusion 101 Workshop				
Failure Conference	-		-	
National Library Legislative Day	2,200		-	
Freedom to Read Registration	100		100	
Scholarship				
Awards	700		700	
Lead the Change				
TOTAL Projects & Programs	<b>3,000</b>	<b>-</b>	<b>800</b>	
<b>Round Tables &amp; Committees</b>				
Continuing Education Committee			250	Supplies, venue rental, posters/printouts for Fall Workshop
Copyright Education Committee	500	88.00	500	Publicity and printing, 2 working lunches
Diversity Services RT	-			
GENRT	100			
GODORT	-			
HEART	-			
Intellectual Freedom	1,100	50.00	500	IF Defense and IF Training
Advocacy Committee	-		300	Advocacy campaign
LIRT	-	170.00	200	Travel to see other instruction programs in the state
LPSSRT	-			
Membership Committee	-			
Outreach Committee	-			
Professional Certificate	105			
Public Section	-			
RASRT	1,200			
Rural and Small Libraries	-			
School Section			200	ULA promotional materials to share with UELMA members
Special Libraries Section	-			
TSRT			1,000	Fund 4 librarians to attend preconf. At Art Libraries Society of N.A. Conf.
TAFRT	-			

Utah Library Association  
2018 - 19 Proposed Annual Budget

	APPROVED BUDGET 2017-18	2017-18 ACTUAL	2018-19 PROPOSED BUDGET	COMMENTS
UPLC				
YSRT	-			
TOTAL Round Tables & Committees	<b>3,005</b>	<b>308.00</b>	<b>2,950</b>	
<b>Travel &amp; Training</b>				
ALA Conference Travel	10,000	11,750	9,000	ALA Chapter Couns., President (Library Legislative Day), Incoming President
MPLA Rep. Conference	1,800	876	1,291	
TOTAL Travel & Training	<b>11,800</b>	<b>12,626.00</b>	<b>10,291</b>	
2019 Conference Advance Payment		8,065.00		
<b>TOTAL ADVANCE PAYMENTS</b>		8,065.00		
<b>TOTAL EXPENDITURE</b>	<b>136,771</b>	<b>99,399.00</b>	<b>144,296</b>	
<b>Net Excess / (Deficit)</b>	<b>(2,635)</b>	<b>22,156.00</b>	<b>222</b>	

-