

Meeting Minutes

Subject	Quarterly ULA General Board Meeting	Date	March 7, 2014
Facilitator	Patricia Hull	Time	1:00 p.m. - 2 p.m.
Location	West Jordan Library	Scribe	Kandice Newren
Attendees			
Key Points Discussed			
No.	Topic	Highlights	
1.	Reports	<ul style="list-style-type: none"> • Minutes – Members fee for conference should be MPLA instead of PLA members <ul style="list-style-type: none"> ○ Minutes approved • Treasurer’s report: report is up to end of January <ul style="list-style-type: none"> ○ Healthy balance – it will increase as memberships and conference are paid ○ Treasurer’s Report was approved 	
2.	Declaration Day	<ul style="list-style-type: none"> • 160 people came • Josh and Jan presented • Accepting Declarations until April 15 • All library types can participate, not just public libraries 	
3.	Election Progress	<ul style="list-style-type: none"> • Elections close on Monday, March 10 • Barbara and Jason will do election counting and post results on the website 	
4.	Job Descriptions and Budgeting Dates	<ul style="list-style-type: none"> • Roundtable Chair will fill out questionnaire by April 15 <ul style="list-style-type: none"> ○ What you do, what you’ve done, goals, FAQ for incoming • Non-conference budget due May 5 <ul style="list-style-type: none"> ○ Activities outside of the Annual Conference • Committee chairs <ul style="list-style-type: none"> ○ Write what you do for future members • If you want to have a speaker at conference, let Executive Board know so they can plan and budget • Annual report needs to be turned into Jessica Whetman around the end of June <ul style="list-style-type: none"> ○ Paragraph or two of things done ○ Written by current chair and sent to new chair • When requesting money, a response should be given rather than included with document • Update list of officers and links on roundtable webpage 	
5.	Conference	<ul style="list-style-type: none"> • Having a board meeting on Thursday, May 1, at 8:00am with current and incoming members to go over duties, goals, etc. • Make workshops as interactive as possible • Instead of President’s Reception, there will be a networking social and silent auction on Thursday, May 1, 5:00-6:30 	

- There will be a chocolate fountain
- Angela Igo and Liesl Seborg are working on a silent auction
 - Contacting businesses to donate
 - ULA Members are invited to donate items and services to auction
 - Money for auction will be used for scholarships for 1st time conference attendees for any library conference
 - Academic Chair should contact all universities to see if they will donate to silent auction
 - All items should be brought to the registration desk before Thursday at 12:00pm
- Also soliciting sponsorships at all public and academic libraries for different conference events
 - Only have \$5,000-6,000, want at least 11,000-12,000 like last year
 - Can cosponsor or donate whatever they are comfortable with

6.	Mentoring	<ul style="list-style-type: none"> • Dustin Fife of San Juan County Libraries has set up mentoring website on ULA website under activities • contact at ulamentoring@gmail.com • Two way street, can be for what you're doing, or what you would like to do • Students should be informed of website • Website will only set up people
7.	Utah State Library	<ul style="list-style-type: none"> • Legislator goes till Thursday night (March 13) <ul style="list-style-type: none"> ◦ Decisions are not final until then • Funding is currently in place for CLEF • iLead will not happen this year, but it will happen next year • Big event in April with 24 grants applied for Dia de Los Libros <ul style="list-style-type: none"> ◦ 16 public libraries, 8 school libraries have applied
8.	New Ideas	<ul style="list-style-type: none"> • Statistics for middle and high schools have been turned into Infographics for board members <ul style="list-style-type: none"> ◦ Used to encourage funding • Management committee – coming up with tasks to revisit/change over the next year <ul style="list-style-type: none"> ◦ Have vision and mission statement • Weber County Library <ul style="list-style-type: none"> ◦ Building new library in Roy ◦ No dedicated space for teens ◦ Create a new collection transitioning from elementary to junior high and high school to college • Latino advisory council at Logan Public Library <ul style="list-style-type: none"> ◦ Has 6 members ◦ Giving great ideas ◦ Going to start outreach in April • No outreach at USU <ul style="list-style-type: none"> ◦ Try to get buy in from students ◦ Provide training to student workers before reaching out to student population ◦ Might have therapy dogs in library during finals week • SLCPL has done sustainability training at the different libraries for employees of what they can do • Intellectual Freedom training to keep green and practicable <ul style="list-style-type: none"> ◦ Meet online instead of in person
9.	Retirements	<ul style="list-style-type: none"> • Michael Freedman is retiring from UVU • Peter Bromberg
10.	City Council buy in	<ul style="list-style-type: none"> • Jamie Ward (Magna Branch) has a very strong relationship with the City Council • How do you maintain a relationship with City Council and keep them engaged? <ul style="list-style-type: none"> ◦ Personally invite members to activities ◦ Send a thank you note when they attend ◦ Make them library patrons ◦ Encourage them to speak to other councils

11		about what they're doing
	Meeting Adjourned	